

**Board of Education Regular Meeting
December 19, 2017
5:30 P.M.
Zanesville City Schools
Administrative Center Board Room
956 Moxahala Ave.
Zanesville, Ohio 43701**

Board of Education Members:

*Vicky French - President
Brian Swope – Vice President
Scott Bunting
Mike Coulson
Fred Curry*



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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Buildings & Grounds Committee

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C. ROLL CALL – Mike Young

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

D. INTRODUCTION OF GUEST

E. ZEA PRESENTATIONS/COMMENTS

F. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

G. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on November 21, 2017.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

H. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. November Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for November:

- General
- Payroll

3. Monthly Financials – Zanesville Community High School

Approve the November 2017 bank reconciliation and financial reports for the Zanesville Community High School.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations – Classified

Approve the resignation of Anita J. Nessline, Administrative Assistant to the Superintendent, effective January 5, 2018. Reason for resignation is retirement.

Approve the resignation of Jayanne Guiler, Transportation, effective November 30, 2017. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

2. Salary Adjustment - Administrative

Approve a salary adjustment for Laura Tompkins, Principal at Zanesville High School, from HSP step 0-4 to HSP step 5-9 effective for the 2017-2018 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

3. Salary Adjustment - Certificated

Approve an adjustment in salary for Lois Frame, Intervention Specialist at National Road Elementary, from Masters Step 11 to Masters +45 Step 6 effective October 23, 2017 through the end of the 2017-2018 school year. This position will remain 3.5 hours per day, four days per week.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

4. EMIS Stipend

Approve a stipend in the amount of \$4,914.00 for Jacob Fisher, Tech Coordinator, to assist with EMIS and Power School reporting effective November 1, 2017, through the remainder of the 2017-2018 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

5. Increase In Hours – Classified

Approve the increase in hours of Beryl Lynn Dennis, bus driver, from 3 hours per day to 5 hours per day effective December 18, 2017. Hourly rate of pay to remain the same.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

6. Supplemental Contracts

Approve the resignation of Steve Ashby, Varsity Boys Soccer effective the end of the 2017-2018 school year. Reason for resignation is personal.

Approve the following supplemental contracts for spring 2017-2018 school year.

Name	Sport/Bldg	Position	Exp	Class	Stipend
David Balo	Baseball	Varsity Coach	14	IV	\$4,944.00
Austin DeVore	Baseball	Varsity Assistant Coach	0	VIII	\$1,640.00
John Raymond	Baseball	Junior Varsity Coach	2	VII	\$2,637.00
Doug Smith	Softball	Varsity Coach	1	VI	\$2,966.00
Chelsie Wright	Softball	Winter Fitness	0	X	\$824.00
Chelsie Wright	Softball	Junior Varsity Coach	1	VIII	\$1,648.00
Mike Schreiber	Track - Boys	Varsity Coach - Boys	3	IV	\$4,614.00
Mike Schreiber	Track - Boys	Winter Fitness (1/2)	2	X	\$495.00
Michael Law	Track - Boys	Varsity Assistant	4	VIII	\$2,307.00
Bob Moon	Track - Girls	Varsity Coach - Girls	1	IV	\$4,285.00
Bob Moon	Track - Girls	Winter Fitness (1/2)	1	X	\$824.00
Sarah Meadows	Track	Varsity Assistant	0	VIII	\$1,648.00
Payton Norris	Track	Middle School Coach	0	IX	\$1,154.00
Terry Parmer	Track	Middle School Coach	0	IX	\$1,154.00
Benjamin Maniaci	Track	Middle School Coach	0	IX	\$1,154.00
Jennifer Winland	Track	Middle School Coach	0	IX	\$1,154.00
Tim Norris	ZMS	Drama Director	3	X	\$989.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

7. Video Coordinator

Approve Jordan Bouterse as video coordinator for boys’ basketball, effective 2017-2018 school year. Rate of pay will be \$1,500.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

8. Employment – Permanent Substitute Teacher

Approve the following as permanent substitute teachers, pending appropriate certification and background checks for the remainder of the 2017-2018 school year, effective December 1, 2017. Rate of pay will be \$80.00 per day.

Hailee Blaney Hannah Daley Cassandra Lee

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

9. Employment – Substitutes

Approve the following substitutes, as and when needed, pending appropriate background checks for the 2017-2018 school year.

Substitute Teachers			
Abbie Harris	Deanna Kehl	Andrea Polen	Jennifer Sands
John VanGilder	Mollie Winland		

Substitute Food Services			
Jan Bradshaw	Shanice Smith		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

10. Sale of Bonds

A resolution providing for the issuance and sale of bonds of this school district, in an aggregate principal amount not to exceed \$325,000, for the purpose of acquiring, renovating, equipping and otherwise improving school district buildings and facilities and their sites.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

11. Agreement between Zanesville City Schools and Bridgeway Academy

Be It Resolved to enter into an agreement with Bridgeway Academy to supply 1:1 support for a student already in attendance. Cost will be \$8,000.00, effective January 3, 2018 for second half of 2017-20178 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

12. Sale of Textbooks

Approve the sale of excess student academic resources to Textbook Warehouse for \$149.

Title	Copyright	Quantity
Glencoe Math Course 1 Volume 1	2013	23
Glencoe Math Course 1 Volume 2	2013	19

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

13. School Calendar 2018-2019

Approve the attached copy of the school calendar and attendance and grading information for the 2018-2019 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

14. Policy Items for Adoption:

Approve the following policies, guidelines and forms for adoption:

POLICIES

- 2271 College Credit Plus Program
- 2464 Gifted Education and Identification
- 4120.05 Employment of Substitute Educational Aides
- 5136 Personal Communication Devices
- 5136.01 Electronic Equipment
- 5200 Attendance
- 5330 Use of Medications
- 5530 Drug Prevention

GUIDELINES

- 2271 College Credit Plus Program
- 5200 Attendance
- 5330 Use of Medications

FORMS

- College Credit Plus Program
- Annual College Credit Plus Notice
- Letter of Intent to Participate in College Credit Plus

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

J. REPORT/DISCUSSION ITEMS

**Vicky French – 200th Anniversary of Zanesville City Schools (2018)
Doug Baker - Athletic League Updates Discussion**

K. BOARD COMMITTEE UPDATES

Legislative Liaison – Vicki French
Student Achievement Liaison – Scott Bunting
Audit Committee – Mike Young, Brian Swope and Fred Curry
Insurance Committee – Mike Coulson
Buildings & Grounds Committee

L. CLOSING COMMENTS

M. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

EXECUTIVE SESSION (continued)

_____ matters required by federal law or state statutes to be confidential
_____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

N. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson